

THE ADVANTAGES OF THE STATEWIDE CHILD DAY CARE CENTRE DATABASE

- ✓ Uniform statewide portal for all of Schleswig-Holstein.
- ✓ All day care centres and many day care staff members (child-minders) together with their many different day care offerings at a glance.
- ✓ Online registration for the waiting list.
- ✓ Type of child care required (child day care centre or other day care / childminding), the pedagogical concept, special aspects of the day care centre, e.g. integrative day care, opening hours and contact information.

Many centres consider personal contact with the parents very important. For this reason, please also contact the centre or childminders you prefer.



LOOKING FOR A CHILD DAY CARE PLACE?

FIND ONE ONLINE & PRE-REGISTER!

THE CHILD DAY CARE PORTAL

DEAR PARENTS,

In many cases, the search for a day care place in a centre or with a childminder begins when a child is born. To make the search for a day care place easier for you, Schleswig-Holstein is taking a new approach - welcome to the Statewide Child Day Care Portal!

With this portal you have an easy-to-use overview of the available child care places at various locations in the state as well as lots of useful information about the available child care centres and child-minders of your choice. When you pre-register for a child care place the centre or child-minders receive the information that you are interested in a

place for your child. When you receive confirmation of a day care place, only one final step is left: signing the day care agreement with the centre!

We wish you and your youngest family members a pleasant start in child day care and plenty of fun and interesting moments in day care!



Additional information on
Child day care & day care reform
in Schleswig-Holstein



WWW.KITAPORTAL-SH.DE



→ WWW.KITAPORTAL-SH.DE



1. LOOKING FOR A DAY CARE PLACE

- ✓ Search for the fitting day care offer to meet the individual needs of your child.
- ✓ You can look for a day care offering in a location of your choice, either in a child day care centre or with a childminder.
- ✓ A number of different search criteria can make it easier to search for a place. For instance, providing additional information on the scope of child care you are looking for can help filter out the care centres that are relevant for you.



2. PLACE SELECTION

PROCEED AS FOLLOWS:

1. Select the day care offerings that suit you best. You can mark three favourites as your priorities.
2. Parents' priorities can reflect the following aspects:
 - ✓ Siblings
 - ✓ Proximity to workplace
 - ✓ Proximity to place of residence
 - ✓ Pedagogical concept



For further information see the FAQs of the Child Day Care Portal at www.kitaportal-sh.de/de/faq



3. PRE-REGISTRATION

- ✓ Fill out the non-binding pre-registration form online.
- ✓ Your data will then be compared automatically with the central register of the registration offices, so make sure the data you enter are accurate!
- ✓ You can check on the status of this process online whenever you wish.
- ✓ After a successful check you will be entered in the waiting list(-s) without delay.
- ✓ Registration for a day care place is non-binding at first, because the decision to allocate a place is up to the child day care centre or childminder.



Important: You cannot register a child until it is born / until the birth certificate is issued.



4. ALLOCATION OF A PLACE

- ✓ You will be informed in your user account as soon as a day care place allocation is confirmed.
 - ✓ Your applications for other centres or childminders of interest will then be cancelled.
- What must you do if your first choice is not confirmed?
- Contact the centre of your choice so they can cancel the automatic refusal and put your child back on the waiting list.
 - ✓ After confirmation of a day care place, contact the centre for an appointment to conclude the day care agreement.



The places will be allotted according to the criteria determined by the facility. Ask about these at the facility as needed.